

South West Peak Landscape Partnership

Volunteer Role Description



Date completed: 27/04/2018

By: Sally Bentley, SWP Community Grants Officer.

To be reviewed: 27/04/2019

Volunteer role title	Grant Panel Member
Purpose of your role	<ul style="list-style-type: none"> To make decisions about applications to the South West Peak Community Grants Scheme
Location of position	Currently meet in Longnor
Responsible to	Sally Bentley, SWP Community Grants Officer
Volunteer responsibilities	<p>Volunteer responsibilities include:</p> <ul style="list-style-type: none"> Read through grant applications in advance of panel meeting Attend 4 panel meetings a year Help make a decision on whether or not to award a grant
Essential skills you would need for the role	<ul style="list-style-type: none"> Knowledge of the South West Peak, its heritage and its communities Ability to speak your mind clearly and listen to others A critical eye and attention to detail
Desirable skills that will assist you in the role	<ul style="list-style-type: none"> Helpful if you are (or have been) involved in community group activity in or close to the South West Peak
Times/days we would like you to be able to help us	4 meetings a year plus time before each to assess applications. Usually meet on Thursday afternoons
Start date	ongoing
End date	Until April 2020
Minimum age	18+
Driving licence required	<ul style="list-style-type: none"> No, but need to be able to get to meetings in the South West Peak
Has the DBS Risk Assessment for the role been completed?	Does the role require a DBS check? No
Training and support	<ul style="list-style-type: none"> Information pack giving full details of the role is given before you attend a meeting Attend your first meeting as a spectator to gain better understanding
Reimbursement of expenses	<p>Out of pocket travel expenses can be reimbursed for travel to and from your place of volunteering:</p> <ul style="list-style-type: none"> Mileage costs will be reimbursed in agreement with the project lead
Benefits to volunteer	<ul style="list-style-type: none"> Chance to make a real difference to the South West Peak Gain variety of skills e.g. meeting, decision making
Application Process	<p>Apply online using the application form available here: http://www.southwestpeak.co.uk/contact/volunteering or contact Sally Bentley at sally.bentley@supportstaffordshire.org.uk</p>